

Housing Inspection Preparation Checklist

Walk through your unit before the inspector arrives

General (All Areas)

- All smoke detectors work and are present
- All lights work (flip every switch)
- No peeling or chipping paint
- No exposed wiring or cords in walkways
- Floors clean and in good condition

Kitchen

- Stove works - all burners heat properly
- Oven works - heats evenly
- Refrigerator maintains cold temperature
- Sink has hot and cold running water
- No leaks under sink or around appliances
- Cabinet and drawer doors attached and functional
- No mold or water stains on ceiling/walls

Bathroom

- Toilet flushes properly and doesn't run continuously
- Sink works - hot and cold water flows
- Bathtub/shower works - proper water pressure
- No mold on ceiling, walls, or around tile
- Exhaust fan works (if present)
- Mirror attached securely
- Adequate ventilation (no strong moisture smell)

Bedrooms

- Windows open and close smoothly
- Windows lock properly
- Windows not cracked, broken, or missing

Waythrough Project

- At least one electrical outlet per bedroom works
- No mold or water stains
- Door locks work (privacy lock acceptable)

Living Areas & Entry

- Front door locks securely
- Deadbolt works
- Peephole or window on door (for safety)
- No loose or torn flooring
- No trip hazards or holes in floor

Exterior & Common Areas

- Handrails secure and present (if applicable)
- Steps/stairs not broken or cracked
- No standing water in yard or entryway
- Walkway clear and safe

Important: If any items fail inspection, your landlord — not you — is responsible for making repairs before re-inspection. Document failures with photos and notify your case manager immediately.